



Fence Application Checklist

Items Required to Submit Application

- ☐ Owner Signature on approval sheet
- ☐ Site-Plot plan
- ☐ Photo of materials (Color, style, and height)
- ☐ All neighbor property access letters
- ☐ Contractor's name and phone number
- ☐ Is your property a lakefront property or along the golf course
- ☐ Owner is responsible for submitting permits after approval

The Modification Committee usually meets on the third Thursday of each month. All applications must be submitted by the Friday prior to the meeting.

Homeowners are encouraged to attend the meeting in person to discuss their application if they have any questions. Please note that Modification Committee approval does not imply county approval; homeowners are responsible for obtaining all necessary county permits and approvals. Any questions or concerns please email the committee directly at eastwoodmodcommittee@gmail.com



APPLICATION FOR APPROVAL OF A FENCE MODIFICATION

Please type or print legibly:

Homeowner(s) Name: _____

Eastwood Address: _____

Contractor Name: _____ Phone: _____

Home Phone: _____ Other Phone: _____

Email Address: _____ May we contact using email? Yes ☐ No ☐

THE FOLLOWING IS A LIST OF REQUIRED SUPPORTING DOCUMENTATION:

BUILDING PERMITS:

One (1) copy of the Orange County Building Permit **MUST** be submitted as soon as possible after application approval, but before work begins

COMMON AREA DAMAGE DEPOSIT

A cashier's check or money in the amount of \$250 must be made out to Eastwood Community Association and submitted with any application in which Eastwood common property may be accessed or affected.

PICTURES OR PHOTOGRAPHS:

Pictures or photographs indicating style or color **MUST** be submitted.

FINISH MATERIALS:

A description and/or sample of all finish materials to be used **MUST** be submitted.

SURVEY AND/OR SITE OR PLOT PLAN:

A copy of the home's certified survey and/or a site plan, showing the drawn-to-scale location of the fence **MUST** be submitted.

CONTRACTOR ESTIMATE OR PROPOSAL

The contractor's estimate or proposal **MUST** be submitted to better aid the Modifications Committee to understand the nature and scope of your request.

NEIGHBORING PROPERTY ACCESS LETTER:

A letter signed by the homeowner immediately adjacent to the side in which access will be gained **MUST** be submitted.

ARCHITECTURAL DRAWINGS & LANDSCAPE PLAN:

A copy of the home's certified survey and/or a site plan, showing the drawn-to-scale location of the proposed change **MUST** be submitted.

AFTER WORK IS COMPLETED: ALL vendor signs, garbage, and/or debris resulting from the project **MUST** be removed.

ASSOCIATION USE ONLY

Date received by Management:

- I/We have reviewed or have had the opportunity to review the Architectural Guidelines and Review Procedures set forth by the Board.
- I/We understand and agree that the Association's approval is limited to only that which has been described on this application. Any other changes not specifically listed on this application we might wish to make, whether now or in the future, will require submission of another application.
- I/We understand and agree that it is our obligation to ensure that any and all changes made whether by us or by someone on our behalf are in strict compliance with this application as approved and I/We agree to take any and all action the Association requests and bear in its entirety the cost of such action should the Association deem the changes made by us or someone on our behalf are not in strict compliance with this application as approved.
- I/We agree to store all construction materials only on my/our own property and nowhere else and that all such materials will be removed no later than seven (7) days following completion of work.
- I/We understand and agree that the authority to perform the work approved must be completed within six (6) months following approval. If alteration is not completed within six (6) months, I/We will need to resubmit our application. Furthermore, I/We agree to honor any other deadlines established by the Modifications Committee as a condition of their approval.

Homeowner/Date

Homeowner/Date

Homeowner/Date

Homeowner/Date



APPROVED as submitted

The undersigned certify that this application has been properly made, all required documentation has been presented, and the proposed project is in full compliance with all existing guidelines:

_____ REVIEWED AND APPROVED BY	_____ PRINT NAME	_____ DATE
_____ REVIEWED AND APPROVED BY	_____ PRINT NAME	_____ DATE
_____ REVIEWED AND APPROVED BY	_____ PRINT NAME	_____ DATE
_____ REVIEWED AND APPROVED BY	_____ PRINT NAME	_____ DATE
_____ REVIEWED AND APPROVED BY	_____ PRINT NAME	_____ DATE



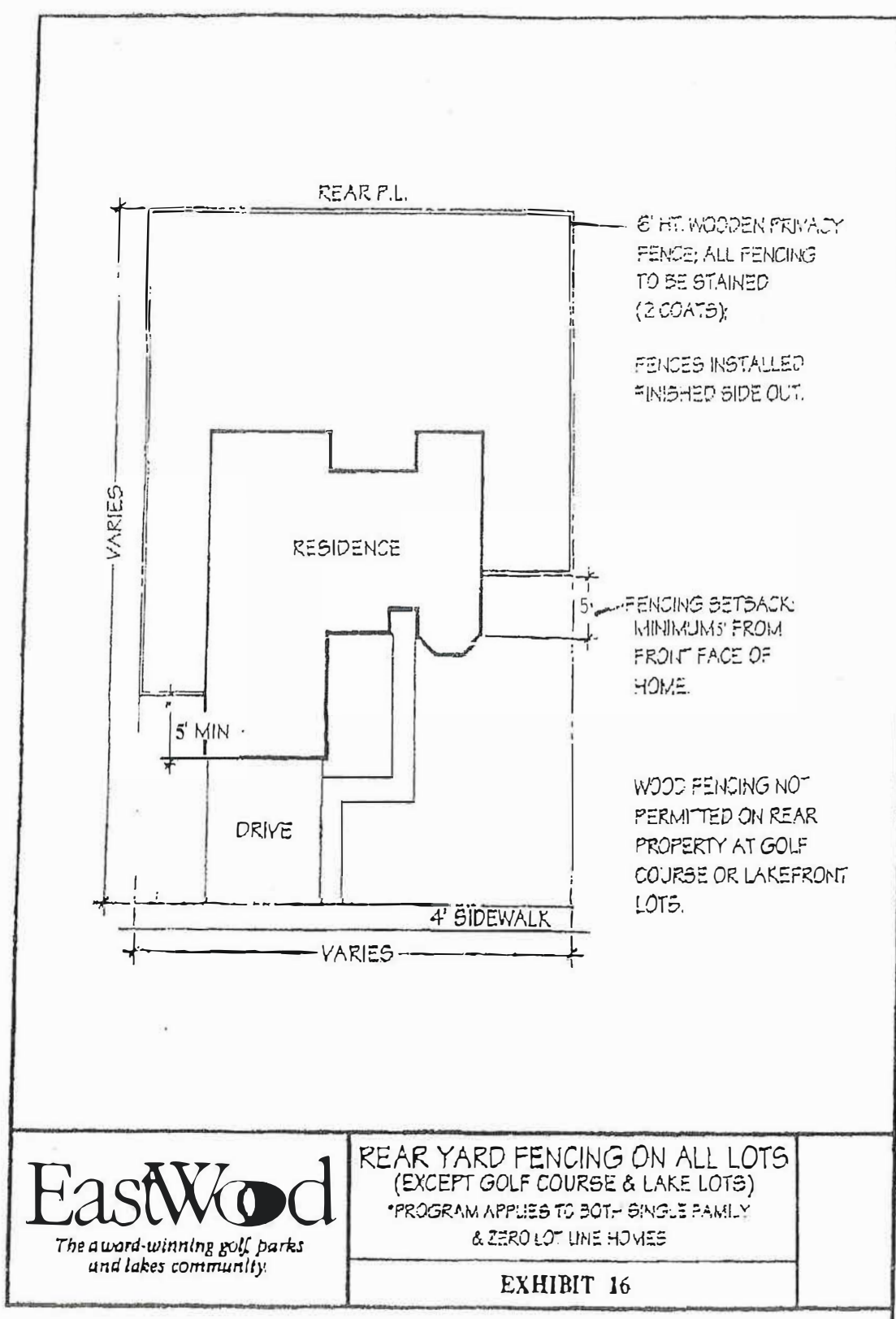
DENIED as submitted

The undersigned certify that this application is incomplete, AND/OR has not been properly made, AND/OR lacks all required documentation, AND/OR the proposed project is NOT in full compliance with all existing guidelines:

_____ REVIEWED AND APPROVED BY	_____ PRINT NAME	_____ DATE
_____ REVIEWED AND APPROVED BY	_____ PRINT NAME	_____ DATE
_____ REVIEWED AND APPROVED BY	_____ PRINT NAME	_____ DATE
_____ REVIEWED AND APPROVED BY	_____ PRINT NAME	_____ DATE
_____ REVIEWED AND APPROVED BY	_____ PRINT NAME	_____ DATE

**COMMENTS
(OPTIONAL):**

APPENDIX II – SETBACKS



(Color, Dimensions, etc.)

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There is no handwriting or other markings on the paper.

Estimated Start Date:

--

Estimated Completion Date:

--	--